



PARENT-STUDENT HANDBOOK ACADEMIC YEAR 2023-24

Chesterton Academy A Joyfully Catholic, Classical High School

St. Peter Campus | 105 S. 2nd Street Dixon, CA 95620
Mass at St. Peter Church, classes in RE Building

Main Phone: 530-574-0804

Fax: 1-707-676-9100

Email: valleyofthesacredheart@cavsh.org

Website: www.valleyofthesacredheart.com

School Hours: 8:00AM – 3:20 PM

OUR VALUES

Chesterton Academy embraces and lives the teachings of the Roman Catholic Church, which are defined and clarified by the Magisterium of the Catholic Church.

We base our admissions, employment and operational decisions on the Church's teachings on faith and morals, which promote the dignity of all persons created in the image and likeness of God.

Chesterton Academy admits students of any race, color, national origin, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national origin, and ethnic origin in administration of its educational policies, admission policies, scholarship programs, and athletic and other school-administered programs.

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PRAYER FOR CHESTERTON ACADEMY

Dear Heavenly Father,
 We thank You for providing
 Chesterton Academy.
 Help it to grow and flourish
 according to Your Holy Will.

We ask Your blessing upon
 the students and their families,
 the staff and teachers, the founders
 and benefactors, and all who help support
 Chesterton Academy with their
 time and talents.

May we all grow to love You more
 and spread the Gospel of Life to the world.
 May all praise and thanksgiving be given
 to You through our efforts.

Jesus, I trust in You.
 Mary, cause of our joy, pray for us.

Amen.

CHESTERTON ACADEMY SCHOOL SONG

Salve Regina, Mater Misericordiae Vita
 dulcedo et spes nostra salve Ad te
 clamamus, exsules filii Hevae
 Ad te suspiramus gementes et flentes In
 hac lacrimarum valle
 Eia, ergo, advocata nostra
 illos tuos misericordes oculos ad nos converte
 Et Iesum, benedictum fructum ventris tui
 Nobis post hoc exsilium ostende
 O clemens, O pia, O dulcis, Virgo Maria

- Translation -

*Hail, O Queen, Mother of mercy:
 our life, our sweetness, and our hope, hail.
 To thee do we cry, exiles; sons of Eve.
 To thee do we sigh, moaning and weeping
 in this valley of tears.
 Ah then, our Advocate,
 those merciful eyes of thine turn towards us.
 And Jesus, the blessed fruit of thy womb,
 after this exile show unto us.
 O clement: O holy: O sweet Virgin Mary.*

I OUR MISSION AND PHILOSOPHY OF EDUCATION

“Catholic education is above all a question of communicating Christ, of helping to form Christ in the lives of others.”

- Pope Saint John Paul II

Chesterton Academy has been established to nurture the minds and the souls of our children through an integrated education. We believe that all truths are related to the central truth of the Incarnation, crucifixion, and Resurrection of Jesus Christ. Faith and reason do not contradict one another, nor are they to be segregated from one another. Through the study of art, music, literature, language, history, mathematics, science, philosophy and religion, we want to prepare our children to think both rationally and creatively, to defend their faith, to contribute positively to society, to promote a culture of life.

We are called as faithful Christians to build a culture of life which means going against modern trends and fashions in almost everything, especially in our approach to learning. As G.K. Chesterton said, "A dead thing goes with the stream; only a living thing can go against it."

G.K. Chesterton represents the ideal of a complete thinker but also of a modern cultural warrior. At the beginning of the 20th century, he foresaw and addressed many of the destructive trends that have continued into the 21st century. As a recognized defender of the faith, a literary genius, and a stellar example of Christian charity, Chesterton is a perfect model on which to develop an integrated education. We are preparing our children for both temporal life and eternal life: to be good citizens and to be saints.

Mission. The mission of Chesterton Academy is to raise up a generation of joyful leaders and saints, educated in the classical tradition and the truths of the Catholic faith, abounding in the skills and character requisite for success in college and professional life as well as in building up the kingdom of God, and to excel in service of family, of country, and of Christ our Lord. To that end we seek to form our students:

intellectually, by teaching them not only the great classics of Western thought from Plato to calculus, but the interrelationship of the great ideas, to learn not what to think but how to think;

in character, especially in the four cardinal virtues of Prudence, Temperance, Fortitude and Justice which we believe are the foundations of leadership in professional life, the family, the nation, and in the service of Christ;

and spiritually, so that they may use the skills they acquire at Chesterton Academy in Faith, Hope, and Charity, to build up the Kingdom of God in this life and be with Him in everlasting happiness in the next.

In the words of G.K. Chesterton, we seek to teach our students that “there is a whole truth of things and that in knowing and speaking it we are happy.”

I CURRICULUM AND ACADEMICS

A. The Humanities. The most important thing that taught at Chesterton Academy is the Catholic faith; all other truths are connected to this central truth, all other ideas are relevant to it. As Chesterton says, "There is only one subject." Thus, while we develop the distinct disciplines of theology and philosophy and history and literature, we do not emphasize them as separate subjects; they are used together to teach the story of salvation.

There are three main reasons why people cannot defend their faith. First, they lack knowledge of things in general. Chesterton says that defending the faith means being able to talk about anything and everything. Secondly, they lack a specific knowledge of the faith itself -- its doctrines and precepts and history. Thirdly, they lack a practical knowledge of how to apply the faith to their lives and in society. At Chesterton Academy we emphasize living the faith as well as learning it. Thus, we move from the theoretical to the practical as we first study philosophy and then consider economics and the social sciences.

B. The Arts. We are all made in the image of God, and as such God has blessed us with a creative capability that mirrors His. In fact, the arts can be described as being a mirror to creation. Chesterton's observation that "Art is born when the temporal touches the eternal" implies that the arts have a sacramental quality. What we form with our earthly implements can have eternal repercussions. Good art can touch the soul deeply and forever.

Unfortunately, in today's culture we often hire others to do our creating and our entertaining. We have become passive observers instead of active participants in our own entertainment. Young people are naturally creative but often lack the tools to express that creativity. If they are not given tangible means with which to pour out their thoughts, be it with words or on a canvas or with music, instead of becoming creators themselves, they become mere spectators. This not only leaves them at the mercy of the ideas of others, but also with the feeling that they are not making a positive contribution to the culture. They become "receivers" instead of "givers." In essence, their inner voice is never heard, and because of this they are often very frustrated.

A complete education must include the development of the child's creative nature and must provide him with the tools and the technique with which to express his ideas, his feelings and his love. It must also include the analytical skills with which to judge a work of art and therefore must provide the continuous exposure to great art. Most importantly, the mechanical skills and the aesthetic aptitude must be put into the proper context of eternal Truth. A good artist is a complete thinker and vice versa. Chesterton says that in order to be a good artist, one must be a good philosopher: "A man cannot have the energy to produce good art without having the energy to wish to pass beyond it. A small artist is content with art; a great artist is content with nothing except everything."

The influence of the arts in today's society cannot be overstated. This is why all the arts are mandatory all four years and equal weight is given to them in the curriculum.

C. Mathematics and Science. Mathematics is the art of measuring. Science is applying the art of measurement to God's creation. The purpose of studying math is to learn to think in an orderly and logical fashion. Logic is an important tool with which to defend the Truth. And solving a puzzle is a joy.

We seek to develop the student's mathematical skills and comprehension, setting them in their proper place in the cultivation of the intellect. Through the orderly revelation of the truths of mathematics, truths which often transcend the visible, one is trained to grasp the order in the truth of other disciplines. Though math may be studied for its own advancement, it is a servant-discipline, like English: it is required to assist other disciplines. Not only is math essential for most branches of science, it serves the various liberal arts as well, such as philosophy (by logic), art (by perspective) and music (by rhythm).

Science is the orderly arrangement of the evidence of the senses -- it seeks to acquire truth from the real world we live in. Truth, whether revealed directly by God or indirectly in His creation, can never be in conflict. From this stable foundation, we are able to speak accurately about the real world: Animals and plants, rocks and rivers, stars and atoms, are described, quantified, and put into order, for it is the fundamental axiom of science that "God has ordered all things in measure, and number, and weight" [Wisdom 11:21]. The orderly arrangement of scientific knowledge suggests parallel arrangements useful in other fields, even to those that deal with human inventions (history, literature) or with abstract and supernatural realities (philosophy, theology). One cannot use a road map to play a concerto; the Ten Commandments cannot explain how to cook an egg. Yet one must know what science is and can do, in order not to misapply its powers.

None of these subjects can be approached without a sense of wonder. It is fitting, therefore, to begin by looking up at the heavens, at the lights in the sky: Astronomy. Then we take a look at the world God created (Geology), the creatures he created (Biology), and the intricate substances of which all things are made (Chemistry). We come full circle in the "luminous mysteries" by studying Physics, which includes looking at the nature of light itself. As Chesterton says, "All depends on what is the philosophy of light."

D. Language. Learning a foreign language is not only an essential part of a well-rounded education but is also a wonderful tool to learn how to listen, understand and relate to other cultures. Ironically, it is also the best way to learn one's own language. An added benefit is that the studies of music and of language are mutually enriching, as the exercise of careful listening are required in both.

All students are required to take Latin their freshman and sophomore years. In the junior year, students have the option of continuing with Latin or opting for Spanish for two more years. We teach the ecclesiastical pronunciation in our Latin classes. Students are encouraged to take Latin III.

Our teaching method uses a balanced approach, with equal weight being given to grammar, vocabulary, listening and comprehension. The study of the particular culture, and the geography and history of the country where the language is spoken will be covered only incidentally as we study the language. The goal for every student at the end of his or her study of a foreign language is for the student to be confident in basic conversation on any basic subject. In Latin, an additional goal is to be able to translate and comprehend passages from classical works.

III. OUR CATHOLIC IDENTITY

According to the Sacred Congregation for Catholic Education, “In a Catholic school, everyone should be aware of the living presence of Jesus the ‘Master,’ who, today as always, is with us in our journey through life as the one genuine ‘Teacher’, the perfect man in whom all human values find their fullest perfection”. Therefore, each school day at Chesterton Academy begins with the celebration of the Mass so that every student and faculty member begins the day with the Teacher in order to learn from Him and, with the grace given through the Eucharist, model their lives after Him.

The education at Chesterton Academy serves a two-fold purpose: 1) to educate students so that they can live ennobled lives of service and witness to the truth of Jesus Christ in this world, and 2) to prepare them to be citizens of the next world. It is aimed towards development of the whole person: intellectual, spiritual, and moral. Each subject is taught with the Catholic worldview of the dignity of all human life and the truth that happiness comes only through Jesus Christ. This world view permeates our discussions across the disciplines. It reveals that faith and reason are not opposites but, in fact, are complements that lead us to a depth of understanding about ourselves and the world.

The community life at Chesterton Academy is another expression of our catholicity. To aid the building of meaningful relationships between the faculty and students at Chesterton, we draw on the House system, a 1,000 year-old tradition of Christian education exemplified in the colleges at Oxford and Cambridge.

Each student at Chesterton Academy is assigned to one of four smaller communities or “houses” for their tenure at Chesterton. Within these houses, students build meaningful relationships through service projects, celebrations and prayer. Our chaplaincy program adds a depth to our curriculum and community. Priests, religious brother and sisters play an integral role in the spiritual and social life at Chesterton Academy through retreats, celebration of the Mass, adoration of the Blessed Sacrament as well as through their interaction in our social hours and service projects.

Please refer to Appendix A for an introduction to the Roman Catholic liturgy and overview of common prayers.

IV. BASIC EXPECTATIONS

Schedule. Our school day begins at 8 am and ends at 3:20 pm. On Monday, Wednesdays, and Fridays students go directly to St. Peter Church. Tuesdays and Thursdays, students go directly to class. Please arrive 10 minutes early to class or Mass as it is celebrated with the St. Peter Church community.

A. Daily School Attendance. Chesterton Academy sees the daily participation at Mass as much a part of our curriculum as mathematics, history, science, or drama. Therefore, our school day starts with the Holy Sacrifice of the Mass which is the source and summit of the Catholic faith.

Attendance at Mass is obligatory and is built into our daily schedule.

As a courtesy, and to ensure the safety of our students,
we ask that absences or tardies be reported by telephone before 7:30AM
by calling or texting 530-379-8424 or via email
cmaravilla@cavsh.org

When absences occur, a student is expected to make up any work missed. In-class participation, an integral part of our education, cannot always be made up, and absences may adversely affect grades. Unexcused absences will result in disciplinary action.

We understand that illness and other family emergencies can happen but, if a student is absent more than 12 periods for any one course in a semester (even for medical reasons), the school reserves the right not to grant credit for that course.

B. Mass Participation. Given the importance of the Mass as the source and summit of our faith, and remembering that we attend daily Mass as a school function, there are some basic guidelines to keep in mind:

1. Be on time. On days when Mass begins promptly at 8AM, be in your pew and quiet 5 minutes before Mass begins. Students who come late should quickly and quietly move into their assigned seats. Remember, this is the time we are dedicating to our Lord.
2. Be reverent. Genuflect when entering and exiting the pews at the beginning and end of Mass. Sit up straight and do not slouch. Remove any non-uniform jackets or sweaters. Avoid hands in pockets. Do not put your jacket on or close your hymnal while the recessional is being sung. Out of respect for our Lord, wait until the song is finished.
3. Exit in a respectful fashion. Others will remain to pray and the life of the parish goes on as we are leaving.
4. Participate. Sing the hymns when invited. Say or sing the responses. If you are uncertain about the Mass responses, use the missal in the pews. Stand when the congregation is invited to stand. Kneel when invited to kneel.
5. Unity at Communion. When not receiving, students are to go up for a blessing with their arms crossed on their chests. The priest will offer a blessing. Do not remain in the pew or aisle while others go up for Communion.
6. Receiving the Eucharist. When receiving our Lord, it is customary to bow reverently prior to reception and to respond to the priest or extraordinary minister with "Amen." Students may receive on the tongue or in the hand.

C. Building Community. The Catholic educational community by its very nature is a social community. We are created to delight in relationships with people of varying personalities, interests and backgrounds. And while it is natural that we are drawn towards those who share our common interests, we at Chesterton Academy work toward growth in Christian friendship by actively building strong friendships with all members of the community. Therefore, relationships which exclude any members undermines this effort. Examples of exclusive relationships are couples and cliques. These types of relationships are discouraged by the Academy.

D. Uniforms and Out-Of-Uniform Attire. Students are required to be completely in uniform dress while at St. Peter Church and campus. Modesty, formality and cleanliness is the primary guides in all matters of the required uniform. Students will be expected to present themselves in a way that reflects their great dignity, the dignity of their vocation as students, and the seriousness of our collective task. Therefore, they will wear the Academy uniform in a modest, sober, and neat way, avoiding all manner of ostentation. The uniforms must be clean and in good condition with no rips, holes or stains.

Chesterton Academy requires all students to dress according to the school uniform code and out-of-uniform code (see Appendix B).

E. Messages and Telephone Use. Students are not permitted to leave class to send or receive messages without permission. It is understood that all business will be handled through the school/Director's phone. Messages from parents will be delivered to students as needed and in a timely fashion. Action will be taken in accordance with the importance of the message. A telephone is provided for student use.

F. Electronic Devices. Personal electronic devices tend to isolate individuals from the people around them. Since Chesterton Academy works to build community among its members, we want to eliminate distractions of devices that undermine that goal. For this reason, students are not permitted to use personal communication or listening devices, nor have them on their persons while at St. Peter Church or campus. If a parent allows their child to bring a personal communication device to school, it must be turned off and stored in a backpack or locker. After 3:30 pm, students may use their cell phones for essential communication, but students should refrain from using personal electronic devices for social media, music, and video streaming.

G. Lunch and Snacks. Given the limited resources of Chesterton Academy, we request that students bring their own lunches to school where a designated area will be provided for a common meal. During periods of pleasant weather, students may also eat their lunches outside. Faculty will supervise students during the lunch period. Students will be responsible for cleaning up after their lunch period. There is one school microwave that students may use. Our school is a closed campus. Students are not to leave campus for lunch unless parents check them out.

No gum chewing is permitted. Students may bring covered beverages to class with teacher permission.

H. School Closings. Parents will be notified on all occasions when the school may be closed. In the event of inclement weather or power outage, the school day at Chesterton Academy may be cancelled by the Director. Official notice will be sent via text/email through SchoolSpeak.

I. Off-Hours School Events. From time to time, students will be required to attend events off campus and/or outside of school hours. This includes drama dress rehearsals and performances, choir concerts, our Annual Gala Event, the Baccalaureate Mass and Commencement.

Please make sure that you know which after-school events are mandatory and make note of them ahead of time. If you have a serious conflict with any of these after-school events, please notify us immediately.

J. Field Trips. Frugality requires that the school make use of carpools for transportation to and from events and activities which take place during school hours. Where drivers are needed, the school will request volunteer drivers. Whenever carpools are utilized, the school will provide details to parents about timing, pickup and drop off points and drivers. Only persons over 21 years of age and have proof of insurance and driver's license on file with the school, will drive a Chesterton Academy carpools to such events.

K. Medications. If a prescription medication needs to be taken during school hours, a parent must submit the appropriate forms along with the prescription medication in the original bottle. The medication will be securely stored and administered by Chesterton staff. Students may keep over-the-counter medicine such as aspirin or ibuprofen in their backpacks. Chesterton Academy has no school nurse available and therefore our ability to accommodate illness and injury are limited. Injuries will be treated with basic first aid. More serious injuries will require parents to take students home or to the doctor. Emergencies will be addressed via 911. We will make every effort to contact families using the emergency contact information on file. If after one class period the student is not able to return to class, we ask that a family member come and take him or her home. If a family has students with particular medical needs, we ask to be notified.

L. **Social Media.** The advent of various forms of social media has created potential difficulties for high school students. All students should be aware that the things they say on blogs, forums, Facebook, Instagram, Twitter, etc. reflect upon their charity and virtue. Such remarks can also open students to legal liability. No one should assume that remarks made via social media will remain private. Uncharitable, scandalous or libelous remarks which harm the Chesterton Academy community may be subject to school discipline.

M. **Visitor Policy.** Chesterton Academy is a closed campus and requires that all visitors, including family members, friends, and alumni, to check in at the front door with the Director. Visitors permitted to be on campus for any length of time will be given a visitor's badge.

V. MENTORSHIP AND DISCIPLINE

A. **Code of Conduct.** Students of Chesterton Academy are asked to show respect for the truth they are learning, respect for those helping them to learn, respect for their fellow students, respect for the institution in which they are learning, and respect for themselves as children of God. This is the Academy's Code of Conduct, and since it modeled upon the example of Christ, it should guide all members of the Chesterton Academy community whether on campus or off campus.

B. **Merits and Demerits.** The Chesterton house system is designed to foster Christian community amongst the students, staff, and faculty. The house system is a long and time-honored approach for creating smaller, integrated communities within a larger academic institution. Each house is led by a faculty member and house prefects. Each member of the house can score points (merits) for their house through acts of virtue, through full engagement in the community of learners, and through positive leadership and mentorship. Each house member may as well lose points (demerits) for their house through acts of irresponsibility. Repeated demerits by a student may result in a meeting with the Director in order to mentor the students toward a full life of virtue and responsibility.

C. **Detentions.** A student will receive a detention for a more serious breach of the rules such as disrespect to faculty, staff, and peers, a major disruption in class or in the hallways, a clear disregard for the ethos and rules of the academy. Detentions will cost the student's house three demerit points. On occasion students may be given the option to use detention time towards a constructive project. After 10 tardies in a semester, students will do after school detention for 30 minutes per each tardy.

D. **Suspension.** An immediate in-school or the out-of-school suspension will follow from willful or repeated breach of the rules or policies of the school that is a significant disruption to the learning environment. Examples include, but are not limited to, showing disrespect to the staff, damaging school property, serious classroom disruptions and scandalous language. A student is ineligible for extracurricular activities while on suspension.

E. Disciplinary Eligibility. Students who receive more than five detentions in a semester may become ineligible for extracurricular activities for the remainder of the semester.

F. Expulsion. At the discretion of the Director, expulsion may result instantly for any egregious offense that causes scandal or harm.

G. Appeal. Any detention given may be respectfully appealed to the Director. Detentions will be presumed valid, and the student bears the burden of showing that the detention was given unfairly or in error. A detention given by the Director may be appealed to the Board.

Any suspension or expulsion recommended by the Director may be appealed to the Board. Suspensions and expulsions are presumed valid, and the student will remain out of school pending the appeal. Decisions by the Board are final.

H. Theft or Damage to Property. Any damage to the Academy's or another's property is strictly forbidden. Reimbursement will be required. Theft will be considered a serious breach of discipline and will result in suspension or expulsion.

I. Tobacco, drugs, alcohol, or weapons. Unauthorized possession or use of tobacco, e-cigarettes, drugs, alcohol or weapons on school property or at any school event by students is strictly forbidden, even if legal. Violation of this or any state law regarding the same may result in immediate expulsion.

J. Malicious or Scandalous Behavior. Behavior such as bullying, gossiping, ridicule, foul or scandalous language and lying are contrary to everything the Academy stands for, and strike at the heart of the common good. As serious offenses, they will be dealt with accordingly and may result in suspension or expulsion.

K. The Authority of the Faculty. Consonant with the principle of subsidiarity, each teacher has the liberty to set his or her own classroom expectations and the authority to use appropriate discipline. For infractions of a serious nature, the Director shall be informed and will take appropriate action.

In addition to the aforementioned misconduct, any other misconduct that runs contrary to the mission of Chesterton Academy or the teachings of the Roman Catholic Church is strictly forbidden. The final arbiter of discipline at the Academy is the Director.

VI ACADEMIC EXPECTATIONS

Chesterton Academy strives to maintain an atmosphere of academic rigor and excellence by focusing students on the importance of their academic progress. We offer a core curriculum across the disciplines of math/science, humanities, fine arts and languages, and each student is expected to complete the full course work.

A. Academic Probation / Eligibility. We want to help students prioritize their many responsibilities as they grow academically in all fields. The goal is to help students and staff identify academic deficiencies before they become crippling and to aid in offering remedial measures. Approximately every four weeks, or at the discretion of the Director, the school will run academic reports on all students. Any student with an overall cumulative semester GPA of less than 2.0, or who is failing any class, will be placed on academic probation. Probation will result in a meeting of the student and parents with the Director to discuss reasons for the deficiency, the best steps for remediation, and the consequences of continued academic deficiency. In addition, students on academic probation will be required to use any and all study periods during the week. At the time that the student is placed on academic probation, the student will become immediately ineligible for extracurricular activities. The ineligibility will remain in effect until a subsequent progress report shows a GPA of at least 2.0 and no failing grades.

B. Advancement and Retention. Students will receive full credit for all classes completed with a cumulative percentage of 60% (D- or above). Credit for year-long courses will be given one semester at a time. It will be possible for students to pass one semester of a year-long course and fail another. Where a student fails one semester of a year-long course, the student will receive credit only for the semester that was passed. The failed semester will be considered a deficiency. The grade given in any one semester of a two-semester grade will not affect the grade of the other semester.

In the event of any failing grades, students will be asked to attend summer school or make individual arrangements to demonstrate adequate academic progress in the failed courses. The adequacy of any individual arrangements will be determined by the Director. In the event of promotion despite failing a course required for graduation, students will have to fulfill the goals of the Academy's graduation requirements before being granted a diploma or participating in the graduation ceremony (see section below on Graduation Requirements).

Students who fail a course during the school year and who fail to show adequate progress in summer school or through private remedial work will be subject to retention at the discretion of the Director. A retained student will repeat the previous year's course work.

C. Graduation Requirements. At Chesterton Academy our students take the full complement of courses and must receive 220 credits or more to be eligible to graduate.

Graduation requirements may be waived or altered for transfer students. All issues relating to transfer students must be resolved with the Director.

D. Credits and GPA Calculation

<u>Humanities</u>	<u>Years</u>	<u>Credits</u>	<u>Math & Science</u>	<u>Years</u>	<u>Credits</u>
Literature	4 yrs.	40	Mathematics	4 yrs.	40
History	4 yrs.	40	Science	4 yrs.	40
Philosophy	4 yrs.	20			
Theology	4 yrs.	20	<u>Fine Arts</u>	<u>Years</u>	<u>Credits</u>
Language	4 yrs.	40	Art	4 yrs.	20
			Drama/Debate	3 yrs.	15
			Music	4 yrs.	20
			<u>P.E. & Health</u>	<u>Years</u>	<u>Credits</u>
				2 yrs.	25

A student's semester Grade Point Average (GPA) is calculated by totaling up all the grade points earned in all the student's courses that semester, and dividing by the total number of credits attempted. Student who chose to take college approved classes during the summer/school year may receive college and high school credit. College courses with a C or above are weighted classes and can affect student's semester GPA and cumulative GPA.

A student's cumulative GPA is determined by totaling all the grade points earned during every semester the student has completed, and dividing by the total number of credits attempted during that time.

Diplomas and transcripts may be withheld for students with unpaid fees or tuition, and school property such as a sport's uniform or books.

E. Awards and Distinctions.

One of the many ways that Chesterton Academy maintains its standards for conduct and academic rigor is by recognizing excellence through several awards. Awards are determined by the faculty in committee at the end of the academic year. The awards are detailed below.

First and Second Honors are awarded to students of each grade level who complete all the coursework for the academic year and meet the following GPA requirements:

- First Honors: cumulative GPA for that year between 3.67 and 4.0.
- Second Honors: cumulative GPA for that year between 3.33 and 3.66.

In addition to First and Second Honors, seniors are eligible for the following awards:

Seniors:

- Humanities Award (recognizing excellence in fields such as philosophy, theology and literature)
- Mathematics Award
- Physics Award
- Drama Award (for one female and one male student)
- Art Award
- Music Award

- Socrates Award: Given to the student who best manifests the spirit of frank discourse by engaging consistently in classroom discussion across the curriculum, and distinguishing those contributions both in terms of quantity and quality.

- GKC Award: In addition to the academic awards, one graduating senior is eligible for this award which is given to the student who has demonstrated the great virtues of charity and joy so evident in our illustrious intellectual patron, GK Chesteron.

Upon graduation, the following cumulative GPAs will be awarded Honors as follows:

3.90 or higher:	Summa Cum Laude
3.80 - 3.89:	Magna Cum Laude
3.67 - 3.79:	Cum Laude

F. Academic Violations. Cheating and plagiarism are grounds for academic and disciplinary action. Academic cheating is defined as representing someone else's work as your own. It can take many forms, including copying or sharing another's work, getting or purchasing a term paper or test questions in advance, collaborating with another student or students during an academic exercise without the consent of the instructor, asking or paying another to do the work for you or getting the information from an unauthorized source (such as the internet or an expert in the subject). It is important to realize that anyone who aids another in cheating is a participant in the deception and will be treated in the same way as the one who benefits from their work. It is a lie; it is a sin.

Here are some examples of actions that fall under the category of "cheating."

- Copying another student's work (with or without his knowledge) on a test, on a homework assignment, on an in-class project or lab.
- Copying, cutting, and pasting information from an electronic source.
- Copying down the answer that another student comes to in a group session unless you do the work yourself again AND unless you understand how you came to the answer.
- Using any kind of notes during a quiz, test, or exam, unless specifically allowed by teacher.
- Having a friend, sibling or parent produce or complete any part of the assignment.
- Copying the answers from the back of the book.
- Inventing or counterfeiting sources.

Plagiarism is the use of another person's distinctive ideas or words without acknowledgment. The incorporation of another person's work into one's own requires appropriate identification and acknowledgment, regardless of how you got it. The following are considered to be forms of plagiarism when the source is not noted:

- Word-for-word copying of another person's ideas or words. (Even a three-word phrase can be plagiarized.)
- The mosaic (the interspersing of one's own words here and there while in essence copying another's work).
- Paraphrasing an author's original theory or idea without proper citation.

Given the challenging nature of the curriculum, parents and other family members will often find themselves offering assistance to students. This is of course natural, however, parents are asked to be conscientious in the extent of help that they provide. It is essential to our goal of educating students that the work they submit for evaluation is entirely their own.

Students will receive a zero on any assignment where cheating or plagiarism is evident and will have a meeting with the director. Repeated incidents of cheating and plagiarism may lead to more serious disciplinary actions such as suspension.

G. Assignments. Homework is just as important as class work. Here is where students work independently without the coaching and guidance of the teacher. Students should have a regular routine of time and place for homework. They should complete their own assignments, trying to develop independent study habits.

It is the practice of Chesterton Academy to be reasonable in the amount of home work assigned. An average student can expect roughly one to two hours of homework each evening.

It is the recommendation of the Academy to penalize late work 20% for each school day it is late. Some assignments by nature will not be accepted when handed in late.

Work made up after an absence is not considered late. As a general rule, students will have as many school days (not class days) as they missed to make up missed work. Tests must be made up in the same way and will be penalized 10% for each school day they are late. It is the responsibility of the student to ensure that work and tests missed due to absence are made up. Individual teachers may alter the late policy for individual assignments at their discretion.

H. Assessment. Teachers will evaluate student work by letter, percentage or comment. The Academy is on a semester system. At the completion of each semester, report cards are issued. The grade given each semester is a composite of weekly quizzes, tests, written and oral assignments, achievements in various forms, the results of quarterly examinations and participation.

I. SchoolSpeak Grades. The Academy will provide parents with access to an online gradebook system. The system can be accessed at any time and displays the current grades in all of a student's classes. In addition, teachers may send emails periodically to parents whenever a student shows worrisome academic performance.

J. Class Ranking. Chesterton Academy does not produce class ranking.

K. Grading System.

<u>Letter Grade</u>	<u>Percentage Correlation</u>	<u>GPA Point Equivalent</u>
A	90 above	4.0
B	80-89	3.0
C	70-79	2.0
D	60-69	1.0
F	0-59	0

L. Parent-Teacher Conferences. There will be parent-teacher conferences at the end of the first quarter. Additional meetings with parents are most welcome. Appointments should be made if possible.

M. Textbooks. Some textbooks assigned are valuable school property and are loaned for the convenience of the students. These books should be cared for (preferably covered). Damaged or lost books may result in the assessment of fines for their replacement. Books that are not the Academy's property are the property of the student and are intended to be his for the building of his personal library. Students will be given a list of all the books at the beginning of each year. This list will state which books are school property and which books are theirs to keep. It will also include replacement costs.

VI MISCELLANY

A. Extracurricular Activities. Chesterton Academy believes that the maturation and development of our students is enhanced and further cultivated by encouraging their creativity and talents. To that end, we wish to make available extracurricular activities that reflect our students' interests. Given our limited resources, parental assistance and involvement in this effort is essential.

B. Fundraising. The cost of education at the Academy is not fully covered by tuition. Therefore, the financial health of the Academy will depend on the success of fundraising activities. Parents will understand that fundraising is the shared responsibility of all registered families for the common good. Volunteering to assist with chores, maintenance, and other needs are as valuable as direct fundraising as they reduce our operational costs. While not all may be able to assist in the same way, all families will be asked to participate in these efforts and offer 30 hours of service per year.

C. College Admissions. Chesterton Academy provides each junior and senior assistance with college preparation by giving them an online Naviance account and through assistance of the academy's Headmaster. The academy will assist students in locating college information, testing information, and other materials ordinarily required for admission to colleges. Prominent dates and deadlines will be publicized. From the months of September through March, the academy hosts visits for colleges from around the country for lunch presentations. All students are encouraged to attend the lunch presentations to learn about the various college opportunities. All questions about college application can be referred to the Headmaster.

D. School Contact Information

Location: St. Peter Church 105 S. 2nd Street Dixon, CA 95620

Phone: 530-574-0804 Fax: 1-707-676-9100

Email: valleyofthesacredheart@cavsh.org
Website: www.valleyofthesacredheart.com

E. 2023-24 Academic Year Dates

1st Semester: August 29th, 2021 to January 26th, 2024

2nd Semester: January 29th, 2024 to June 7th, 2024

NON-DISCRIMINATION POLICY

Chesterton Academy, mindful of their primary mission to be witnesses to the love of Christ for all, admits students of any sex, race, color, and national and/or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at this school. VSH Academy does not discriminate on the basis of sex, race, color, national and/or ethnic origin, or disability in the administration of education policies, scholarships and loan programs, and athletic, and other school-administered programs.

APPENDIX A: INTRODUCTION TO THE ROMAN CATHOLIC LITURGY

Like any activity, the proper worship of God in the Roman Catholic liturgy requires that we know certain things in advance. Just as one cannot show up to algebra class without knowing how to count, one cannot fully participate in the liturgy without knowing some basic facts. Just as a person is imperfectly educated if he has not had instruction on the proper way to write, so too is he imperfectly educated if he has no guidance on the proper worship of God.

What follows is a brief catechesis on Catholic liturgy. All of the questions and answers are taken from *The Catechism of the Catholic Church*, and all citations reference the paragraph numbers in that text.

Who celebrates the liturgy of the Church?

The whole community of those who are united to Christ, both living and dead (1136, 1140). All those who are baptized therefore share in a “common priesthood” (1141). Not all members of the common priesthood have the same function in the liturgy, but some of its male members are called to act in the person of Christ for the service of the Church (1142).

What other functions can people perform in the liturgy?

Servers, readers, commentators and members of the choir also exercise a genuine liturgical function (1143).

What is the liturgy comprised of?

The liturgy is comprised of physical signs and symbols (1145). In particular, it is comprised of signs and symbols from creation (such as fire, smoke, water, candles), daily human life (eating, drinking and washing), and the history of salvation (the Passover meal) (1189).

Why is the liturgy comprised of physical signs and symbols?

Because God, though he is invisible and spiritual (1159), speaks to human beings through the visible, physical world (1147). (God Himself became incarnate.)

What criteria should we use to determine if liturgical music is appropriate?

There are three criteria (1157):

- a.) It must be beautiful and expressive of prayer.
- b.) Some of the music must be sung by the whole assembly.
- c.) It must preserve the solemnity of the liturgy.

The Liturgy is also called “the sacrifice of the Mass”. Why is it a sacrifice?

The Eucharist makes Christ’s sacrifice on the cross really, and not merely symbolically, present (1366, 1374).

What is the Eucharist?

The Eucharist is a sacrament of the Church in which Christ is truly, really, and substantially present, as both God and man, under the appearances of bread and wine. (1374)

May anyone receive the Eucharist during communion?

Ecclesial communities derived from the Reformation and separated from the Catholic Church, "have not preserved the proper reality of the Eucharistic mystery in its fullness, especially because of the absence of the sacrament of Holy Orders." It is for this reason that, for the Catholic Church, Eucharistic intercommunion with these communities is not possible. (1400) Out of respect for this ecclesial difference, non-Catholics should not receive the Eucharist at Mass.

What should a member of the Chesterton community do when not receiving the Eucharist at Mass?

With the whole assembly proceed to the sanctuary and as a sign of not receiving the Eucharist, reverently cross your arms over your chest and bow your head for a blessing. Proceed with the whole assembly back to your seat and kneel in prayer.

How often should the faithful receive the Eucharist?

The faithful should receive communion each time they are at Mass, so long as they have the required dispositions (1388).

What should the faithful do to prepare to receive the Eucharist well?

To receive the Eucharist worthily, a practicing Roman Catholic must be in a state of grace (i.e., has made a good confession since his or her last mortal sin). He or she should observe the fast required by the Church, and be sure that his or her behavior and clothing reflect the respect, solemnity and joy of the occasion (1387).

What is a mortal sin?

A mortal sin is a violation of God's law that destroys the possibility of charity (1855). In order for a sin to be mortal, three conditions must be met (1858, 1859):

- a. It must have grave matter, that is, it must break one of the Ten Commandments.
- b. We must have full knowledge that what we are doing is a sin. If, for example, someone only has an imperfect awareness that he must go to Mass on Sunday it is not a mortal sin for him to miss it, even though to do so is against the Ten Commandments.
- c. We must give complete consent to the sinful action.

If someone commits a mortal sin, what must he or she do before they receive the Eucharist?

If a person commits a mortal sin, he or she must receive the sacrament of confession before they can receive the Eucharist (1385).

Common Prayers

Our Father

Our Father,
Who art in heaven,
hallowed be Thy name;
Thy kingdom come;
Thy will be done on earth as it is in
heaven.
Give us this day our daily bread;
and forgive us our trespasses
as we forgive those who trespass
against us;
and lead us not into temptation,
but deliver us from evil. Amen.

Hail Mary

Hail Mary, full of
grace. The Lord is
with thee.
Blessed art thou amongst women,
and blessed is the fruit of thy womb, Jesus.
Holy Mary, Mother of God,
pray for us sinners,
now and at the hour of our death. Amen.

Glory Be

Glory be to the Father,
and to the Son,
and to the Holy Spirit,
as it was in the beginning,
is now, and ever shall be,
world without end. Amen.

Grace Before Meals

Bless us, O Lord, and these Thy gifts, which we are about
to receive from Thy bounty, through Christ our Lord.
Amen.

Memorare

Remember, O most gracious Virgin
Mary,
that never was it known
that anyone who fled to thy
protection,
implored thy help
or sought thy intercession, was
left unaided.
Inspired by this confidence,
We fly unto thee, O Virgin of virgins
our Mother;
to thee do we come, before thee we
stand, sinful and sorrowful;
O Mother of the Word Incarnate,
despise not our petitions,
but in thy mercy hear and answer
them. Amen.

The Angelus

V- The Angel of the Lord declared unto Mary.
R- And she conceived by the Holy Spirit.
All: Hail Mary...
V- Behold the handmaid of the Lord.
R- Be it done unto me according to thy word.
All: Hail Mary...
V- And the Word was made Flesh.
R- And dwelt among us.
All: Hail Mary...
V- Pray for us, O Holy Mother of God.
R- That we may be made worthy of the promises of
Christ.
V- LET US PRAY:
All: Pour forth, we beseech Thee, O Lord, Thy grace into
our hearts;
that, we to whom the Incarnation of Christ, Thy Son,
was made known by the message of an Angel,
may by His Passion and Cross,
be brought to the glory of His Resurrection
through the same Christ our Lord. Amen.

APPENDIX B: CHESTERTON ACADEMY UNIFORM POLICY

LADIES' SCHOOL UNIFORMS

ITEM	COLOR	DESCRIPTION	DONALD'S UNIFORM STYLE #
Skirt	Navy	Length required is <u>mid-knee</u> . If full knee cap is exposed while standing straight, the skirt is too short.	#449 Drop Waist Knife Pleat Skirt
Oxford Shirt Option 1	White	Basic white Oxford with buttons on collar (buttons on collar must be buttoned at all times).	#5115 Unisex Short Sleeve #5015 Unisex Long Sleeve #5515 Woman's Short Sleeve #5415 Woman's Long Sleeve
Oxford Shirt Option 2	White	Basic white Oxford without buttons on collar	Fitted shirt with dress collar #5586 Short Sleeve #5486 Long Sleeve
Bike Shorts	Navy or Black	Bike shorts are to be worn under skirt at all times	#4009 or similar style
Knee Socks	White	Knee highs must reach knee	#1455 or similar style, white
Tights Optional	Black or Navy	Tights must be opaque with or without feet	
Dress Shoes	Solid Black	Must be a dress shoe with closed toe and full back; may be a lace-up dress shoe.	
Sweater/Vest/ Blazer	Navy with Logo	- V-Neck style only; logo required - Sweaters required - blazers required - Pullover Performance Jacket optional; logo required	#Cardigan_Chesterton #VPO_Chesterton #Vest_Chesterton #1025- Elderado_pullover #6500_blazer
PE Chesterton Sweatshirts, Sweatpants, t-shirts	Sweatshirts, sweatpants, t-shirts for PE must be purchased from the Chesterton Spirit Store. Black tennis shoes required and blue or black long (basketball type) shorts. Students may purchase Saints of Chesterton Academy or Chesterton Academy Logo wear: Chesterton Spirit Wear		

Note: Chesterton Academy's uniform vendor is Donald's Uniform. Uniforms must be purchased online at www.donaldsonuniform.com

Last Updated: 2/03/2023;

Hair, Make-Up & Accessories

- Makeup should look natural. Eyeliner should not extend beyond the natural lash line.
- Nail polish is allowed but should be in the natural, pink or red hues. No black, purple, blue, or green hues. No design or ornamentation on the nails beyond the polish. No long, sharp fake nails.
- Hair accessories should be tasteful and professional. No headbands with athletic logos. No bandana headbands.
- Necklaces and bracelets should be metal chains (no leather or woven materials). No tightly-fitting necklaces such as chokers. Earrings should be in the lobe ONLY and should be tasteful and professional. No cartilage piercings.
- Hair color should be natural hues. No streaks of unnatural colors (reds, pinks, greens, etc.) on any part of hair.

GENTLEMENS' SCHOOL UNIFORMS

ITEM	COLOR	DESCRIPTION	DONALD'S UNIFORM STYLE #
Pants Pleated or flat front	Khaki	We recommend that pants are purchased at the uniform store to ensure uniformity of fabric and color.	A+
Oxford Shirt Long or short sleeves	White	- Must be a shirt with buttons on the collar - Strongly recommend wrinkle-resistant fabric	Button-down with collar
Socks		Dress sock that reaches the calf	
Dress Shoes	Solid Black	Must be a dress shoe and able to take a shine. Must be solid black, including soles.	
Leather Belt	black	Non-woven, leather belt with simple buckle	
Striped Tie	Blue and Gold	Required	
Pullover Jacket	Navy with Logo	Pullover Performance Jacket optional; logo required	#1025- Elderado
Sweater/Vest/Blazer	Navy with Logo	- V-Neck style only; logo required - Sweaters /blazers required Pullover Performance Jacket optional; logo	#Cardigan_Chesterton #VPO_Chesterton #Vest_Chesterton # 3500 blazer
PE Sweats, sweatshirt, t-shirts	Sweatshirts, sweatpants, t-shirts for PE must be purchased from the Chesterton Spirit Store. Black tennis shoes required and blue or black long (basketball type) shorts. Students may purchase Saints of Chesterton Academy or Chesterton Academy Logo wear: Chesterton Spirit Wear		

Note: Chesterton Academy's uniform vendor is Donald's Uniform. Uniforms must be purchased online at www.donaldsonuniform.com Last Updated: 2/5/2023

Hair and Accessories

- Hair should be above the shirt collar.
- All young men should be clean-shaven. No side burns.
- No earrings or piercings. Simple chains and medals should be tucked under the shirt.

PE Uniforms: all students who have PE will need to wear a Chesterton spirit wear sweatshirt, sweats, and t-shirt. Blue or black basketball type shorts be worn in warmer weather. Shorts must be close to knee length. Students may purchase Saints of Chesterton Academy or Chesterton Academy Logo wear: [Chesterton Spirit Wear](#)

OUT OF UNIFORM DRESS CODE. We live a full life together within the Chesterton community, enjoying sporting events, dances and fine art performances both on campus and off campus. We expect all students to present themselves in a way that reflects their great dignity, and to dress in a modest and neat way at all Chesterton events including those that occur outside of our normal school day.

1. School dances and “more formal than normal” school days:

Ladies:

- Semi-formal dress required (dress, dress pants and tops, skirts)
- Dress and skirt length should match uniform skirt length, which is mid-knee
- If leggings are worn, they must be worn underneath a skirt or dress that reaches to the knee
- When sitting with feet flat on floor, skirt or dress should cover top part of knee
- Necklines of modest cut, and no exposed back, shoulder or midriff
- Dress shoes
- Sleeveless tops or dresses should have at least 2” of fabric on top of shoulder
- No visible undergarments

Gentlemen:

- Semi-formal dress required (khaki’s or better slacks, dress shirt)
- No jeans, shorts, sleeveless shirts, or casual t-shirts
- Pants and shirts should be loose-fitting
- No visible undergarments

At times our school dances have themes that allow for students to dress in costume. Costume guidelines will be given prior to the dance.

2. Choir concert performances, Commencement, and the Chesterton Gala:

Choir concert attire (see full choir uniform guidelines for complete description):

- Ladies – school blazer, uniform, and black heels or flats
- Gentlemen – school blazer, uniform, black leather belt, and black dress shoes

3. Other school events (retreats, drama productions, athletic events, field days, lectures, after-school extra-curricular activities)

- Dress and skirt length should match uniform skirt length, which is mid-knee
- When shorts are permitted, please adhere to the following guidelines: with arms by your sides, the hem of the shorts must reach below your finger-tips
- No tight-fitting pants or tops
- No midriff exposed
- At least 2 inches of fabric on each shoulder for sleeveless attire
- No ratty, stained, or clothing with holes
- No undergarments showing at any time

Appendix C: School Supply List

FRESHMEN

- 7 notebooks or binders and 7 coordinating folders (one for each class)
- Blue or black pens, mechanical pencils or regular pencils, highlighter
- Pencil bag or box
- Loose leaf paper
- Graph paper
- ½" black three-ring binder (NO "view front") w/inside pockets – (for choir)
- Rigid 6" ruler & metal compass OR all-in-one tool like SAFE-T Bullseye compass
- 2 packs of index cards
- 4-5 book covers (brown paper bags or other durable textbook cover)
- Student Planner
- Two large boxes of tissues^(a)

SOPHOMORES

- 7 notebooks or binders and 7 coordinating folders (one for each class)
- Blue or black pens, mechanical pencils or regular pencils, 2 highlighters of different colors
- Loose leaf paper
- Graph paper
- TI-84 Graphing calculator (or similarly equipped graphing calculator)
- ½" black three-ring binder (NO "view front") w/inside pockets – (for choir)
- ½" or 1" three-ring binder (for drama)
- Rigid 6" ruler
- 1 composition notebook
- 12 pack of colored pencils (please NO markers or gel pens)
- Pencil bag or box
- 2 packs of index cards
- 4-5 book covers (brown paper bags or other durable textbook cover)
- Student planner
- Two large boxes of tissues^(a)

JUNIORS AND SENIORS

- 7 notebooks or binders & 7 coordinating folders (one for each class)
- Blue or black pens, mechanical pencils or regular pencils, 2 highlighters of different colors
- Loose leaf paper
- Graph paper
- TI-84 Graphing calculator (or similarly equipped graphing calculator)
- ½" black three-ring binder (NO "view front") w/inside pockets – (for choir)
- ½" or 1" three-ring binder (for drama)
- 2 packs of index cards
- 4-5 book covers (brown paper bags or other durable textbook cover)
- Student planner
- One container of disinfectant wipes OR one large roll of paper towels^(a)

*****All students, 9-12th grade, are required to bring a student planner of their preference on the first day of school.***

We ask students to bring these supplies to help us reduce costs; please deliver to front office. House points will be awarded for each contribution, and contributions are welcome throughout the school year. We especially need tissues and wipes.

Technology Code of Conduct

Chesterton Academy is a tech-free environment. The Academy has an emphasis on a classical Education and sees the benefit of using books and hands-on materials. Technology will be used in the Academy, but under the supervision of teachers and staff. Computers and/or iPads may be provided for students to use or bring to school when necessary. When students have a presentation to give, they will need to bring in their work on a personal zip drive and may use the Academy computers, iPads and smart TVs as needed. Cell phones are prohibited at all times during school hours.

Students are not permitted to use cell phones or any other electronic devices at school, school dances, field trips, retreats, and other school events. This includes smart watches, Fitbits, and any other device on which a student can receive or send messages. Cell phones must be turned off and in a student's locker or backpack from 7:30 a.m. (or when a student enters the building) until 3:20 p.m. Students may only use their phones after 3:20 p.m., the end of the school day. Any student with a cell phone or other unapproved device during the day will receive a demerit and the device will be confiscated till the end of the school day. A second violation will result in a detention, confiscation of the device, and will require the student's parent(s) to retrieve the device from the school.

No music players, video gaming devices, iPads, computers or other personal electronic devices are allowed during school hours, field trips, or any community gathering.

**Liability Release; Authorization To Release Contact Information;
Authorization to Make Audio/Visual Recordings**

READ THIS PAGE CAREFULLY.

I acknowledge that my child(ren) will participate in the Valley of the Sacred Heart, a nonprofit organization, at property of St. Peter Church, by the Catholic Diocese of Sacramento (collectively the “Hosts”). I hereby agree that I, my assignees, heirs, spouse, child(ren), legal representatives, and guardians ad litem will not make a claim against, sue, or attach the property of Hosts or VSH for injury or damage resulting from the negligence or other acts (excluding acts of gross negligence or intentional harm), however caused, by any director, employee or agent of Hosts related to our participation in any VSH activities.

I forever release Hosts and VSH, and their agents, employees and directors from all actions, claims, lawsuits, and demands that I, my assignees, heirs, spouse, child(ren) and legal representatives have or may hereafter have for injury or damage related to our participation in any VSH activities. I have read this agreement and fully understand its contents. I am aware that this is a release of liability and a contract between me (on behalf of my children) and Hosts and/or VSH, and I sign it of my own free will. I understand that I may seek the advice of an attorney before I decide whether to sign this release.

I authorize VSH to release our contact information to other families enrolled in VSH. I authorize VSH to photograph and publish and to make and publish audio / video recordings of me and my student’s participation in VSH.

-

Family Service Hours

Valley of the Sacred Heart offers various services and activities to families. The cooperation of families and their service time is a valuable and necessary component of VSH. Listed below are areas of need. **All volunteers with direct contact with children and students must complete Safe Haven training and complete a background check.** Please check what area (s) of service your family is interested in and circle the days of availability. Please indicate grade level where applicable). VSH would like to see each family offer 30 hours of service per year:

Family Name: _____

_____ Classroom support to instructor M T W TH F AM or PM

_____ Take home support (material making for Montessori and Catechesis)

_____ Fundraising

_____ Family outing coordinator or support person

_____ Other (please specify support you can offer and new ideas are welcomed)

Family Service Hours

Each family enrolled in VSH and Chesterton Academy is required to give 30 hours of service

Family Name _____

Date	Activity	Number Hours of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____
_____	_____	_____

Total _____

Please turn in your log by the first Friday in June.
* For hours not served, families will be charged \$10 per hour at the end of the school year.

